



Board of Trustees Regular Session Wednesday, November 20, 2019

Present: Vicki Matsumori, Traci Black, Sage Fitch, Pepper Pehrson, Brent Gardner, Dustin Lewis

Excused: Nick Skene

Others: Kim Fong, Murray Library Director; Julia Pehrson, Murray Library Assistant Director; Brittney Casad, Murray Library Staff

1. Call to Order:

President Black called the meeting to order at 5:32 p.m.

2. Approval of Minutes:

The minutes for the October 2019 meeting were approved, as written, on a motion made by Vicki Matsumori and seconded by Sage Fitch. Voting was unanimous in favor.

3. Public Comment:

President Black inquired if any comments had been made about automatic renewals. Director Fong responded that there have not been many.

4. Financial Reports:

33% of the year has lapsed and Director Fong reported that the library is keeping on budget. President Black asked if the furnaces were holding up. Assistant Director Pehrson responded that they are all working right now. Director Fong added that a full unit and half of another were replaced last year. President Black also inquired as to why so much of the adult periodicals budget is being used if the Library no longer has magazines and the answer was that the newspaper subscriptions alone take up the budget. Sage Fitch asked if wireless printing has increased printing costs. Assistant Director Pehrson responded that there might be more printing now that wireless printing is an option, but there might also be some patrons who had to get on a computer before that now just print wirelessly because it is easier. President Black asked if anyone will be using tuition reimbursement this year and the answer was yes. A motion to receive and file the financial report was made by Vice President Pehrson and seconded by Sage Fitch. Voting was unanimous in favor.

5. Board Reports:

None

6. Director's Report:

Director Fong gave a presentation on the new automatic renewal capability. She reported that this function will renew items the morning that they are due. Two auto-renewals will be completed as long as there are not any holds on the item and the patron does not have any blocks on their account (such as for over \$10 in fines). She also informed the board that there hasn't been and won't be any advertising for it until all the bugs are worked out of the system, which will probably be in January. President Black asked how this will be advertised and if an email can be sent to all patrons. Director Fong responded that it will be advertised with signage in the Library, across social media and in the Murray Journal. Right now there is not a way to send an email to everyone in the system, but that option will be available in an upcoming system update.

7. Old Business:

Vice President Pehrson asked about the outcome of Amnesty Month and if it will be a program in the future. Director Fong responded that not very many people participated, but that it might be an annual program. Sage Fitch asked if the '80s Teen Lock-In event was a success and the answer was yes. Director Fong reported that 62 teens showed up.

8. New Business:

Director Fong provided a Room Use Policy handout with the proposed changes listed. With the system update, patrons who have an expired card or a card with a block on it cannot reserve a room. Through discussion it was decided to change the name of Room #3 to the Board Room. New signs for the rooms are on order. Dustin Lewis asked if all meetings held in the Board Room or the Auditorium must be open to the public. Director Fong answered that if it is a meeting, then yes since the Library is a public space. Sage Fitch asked if this applied to the study rooms and the answer was no as it only applies to meetings (not study sessions or single person use). Sage Fitch also inquired if patrons know that meetings must be open to the public when they reserve a room. Assistant Director Pehrson responded that they must agree to the Room Use Policy when reserving a room. A motion was made by Vice President Pehrson to accept the Room Use Policy with the changes. This was seconded by Brent Gardner and voting was unanimous in favor.

9. Adjournment:

A motion to adjourn was made by Vicki Matsumori and seconded by Brent Gardner. Voting was unanimous in favor.